LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
July 8, 2026

The Lower Nazareth Township Board of Supervisors held a public meeting on Wednesday, July 8, 2026, Chairperson Templeton called the meeting to order at 7:00PM.

Present were:

Amy L. Templeton	-	Chairperson	Jim Horwath, for Justin Coyle, Township Engineer		
Martin J Boucher	-	Vice-Chairman	Lori A. Stauffer	-	Manager
James S. Pennington	-	Supervisor	Tammi Dravecz	-	Secretary/Treasurer

Agenda Amendment and Approval

M. Boucher made a motion to approve the agenda. J. Pennington seconded. Motion passed (3-0).

Approval of Minutes

Approval of the meeting minutes for June 10th and June 24th were tabled

Reports

The Hecktown Fire Incident Report for June 2026 and the Financial Report for June 2026 have been submitted and is available on the website.

Supervisor's Comments

Open Space Preservation – no report

Parks and Recreation – no report

Library News – no report

CRPC / HVFC – M. Boucher reported that Colonial Regional Police Chief DePalma will be retiring in September. The new Chief will be Lt Wendling.

COG – J. Pennington reported that there was no meeting this month.

A. Templeton reported on the Township's wonderful 250th event on July 3rd. She thanked everyone for their hard work bringing this event together.

Subdivision and Land Development

Northwood Avenue – Operations & Maintenance Agreement – L Stauffer reported that through this agreement the Selvaggios are committing to care of stormwater BMP on the property. J. Pennington made a motion to authorize Chairperson Templeton to execute the agreement. M. Boucher seconded. Motion passed (3-0).

Nazareth Nest Request to escrow Recreation Fees – Melissa Huratiak spoke on behalf of HH Nazareth Nest. She asked if the Board would allow money to be held in escrow by a third party while they appeal. A. Templeton noted that this would be unconventional. J. Pennington wanted to wait for the full Board and the Solicitor Asteak to be in attendance. She also asked, if they opt to do the age restricted apartments would the older recreation fee schedule apply. L. Stauffer requested the Board defer comment until Solicitor Asteak is present. A. Templeton agreed they need guidance from Solicitor Asteak.

Solicitor's Report

Land Use Assumptions – Resolution #LNT-22-26 – L. Stauffer indicates that the Traffic Impact Committee met, reviewed and recommended adoption. M. Boucher made a motion to approve Resolution #LNT-22-26. J. Pennington seconded. Motion passed (3-0).

Roadway Sufficiency Analysis – Resolution #LNT-23-26 – L. Stauffer indicates that the Traffic Impact Committee met, reviewed and recommended adoption. J. Pennington made a motion to approve Resolution #LNT-23-26. M. Boucher seconded. Motion passed (3-0).

Engineer's Report

Kervan Properties – Letter of Credit Reduction – Commence Maintenance Period – J. Horwath reviewed J. Coyle's letter recommending the reduction in security as well as to commence the 18-month maintenance period along with a maintenance agreement. M. Boucher made a motion to reduce security and commence maintenance. J. Pennigton seconded. An agreement will be prepared and forwarded to Kervan for execution. Motion passed (3-0).

Stone Briar II – Letter of Credit Reduction – J. Horwath reviewed J. Coyle's letter recommending a reduction in security. M. Boucher made a motion to reduce security. J. Pennington seconded. Motion passed (3-0).

Manager's Report

Curative Amendment – Planner Engagement Letter – Authorization to Sign – J. Pennington made a motion to authorize A. Templeton to execute the agreement. M. Boucher seconded. Motion passed (3-0).

Payment of the Bills – M. Boucher made a motion to pay the bills as presented. J. Pennington seconded. Motion passed (3-0).

Courtesy of the Floor

Robert Hoyer inquired if there was still vacancies on the EAC. Despite advertising the vacancies, we are still looking for individuals to fill those spots.

Andrew Miklos requested an update on the appraisal. L. Stauffer noted that we are still waiting. A. Miklos inquired if we are still waiting by the next meeting, if we can go with someone else. L Stauffer said we are under contract and will need to check with Solicitor Asteak.

Adjournment – The meeting adjourned at 7:14pm

Respectfully submitted by,

Tammi Dravecz

Tammi Dravecz
Secretary/Treasurer

Lower Nazareth Township
Bills To Be Approved
July 8, 2026

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo		Amount
ACH	Met-Ed	Traffic Signal / Street Light Electricity	$	**144.62**
ACH	Met-Ed	Park Electricity	$	**127.89**
ACH	The Hartford	Employee Insurance	$	**1,121.29**
ACH	Flores	Employee Health Benefits	$	**324.56**
ACH	Capital Blue Cross	Employee Health Benefits	$	**26,213.83**
ACH	Highmark Blue Shield	Employee Health Insurance	$	**1,300.40**
ACH	Easton Suburban Water Authority	Hydrant Assessment	$	**10,410.00**
ACH	Flores	Employee Health Benefits	$	**100.00**
ACH	BMO	Credit Card Statement	$	**46,900.54**
32485	Hecktown Volunteer Fire Company	Fire Company Loan	$	**2,269.14**
32486	Memorial Library of Nazareth & Vicinity	Library Service	$	**7,886.17**
32487	Colonial Regional Police Department	Police Contract Payment	$	**185,135.33**
32488	Volunteer Companies Loan Fund	Fire Company Loan	$	**1,011.77**
32489	Allstate Septic Systems	Temporary Restrooms	$	**250.00**
32490	Bachman's Roofing	Facilities Maintenance	$	**345.00**
32491	Innovative Designs & Publishing, Inc.	Advertisements	$	**273.40**
32492	Shooting Star Fireworks	America's 250th Celebration	$	**11,200.00**
32494	State Worker's Insurance Fund	Workers Compensation - #05039711	$	**1,500.00**
32495	Fraser Advanced Info Systems	Fire Company Copier Lease/Maintenance	$	**210.75**
32496	Fraser Advanced Info Systems	Fire Company Copier Lease/Maintenance	$	**37.50**
32497	Wex Bank	Fire Company	$	**1,279.13**
32498	Service Electric Cable TV Inc	Fire Company Internet	$	**118.80**
32499	Verizon Wireless	Fire Company Wireless	$	**340.22**
32500	Verizon Wireless	Fire Company Wireless	$	**276.85**
32501	Heidelberg Materials Northeast LLC	Paving Material	$	**7,768.37**
32502	Sunoco, LLC	Equipment Motor Fuel	$	**2,253.97**
32503	J.C. Ehrlich	Ambulance Building Maintenance	$	**132.50**
32504	RCN	Internet & Telephone Services	$	**19.95**
32505	Fraser Advanced Info Systems	Copier Supplies	$	**10.00**
32506	Allstate Septic Systems	Temporary Restrooms	$	**130.00**
32507	Infradapt	Computer Services	$	**6,294.84**
32508	Lower Nazareth Township Capital Reserve	Grant Reimbursement	$	**21,500.00**

Lower Nazareth Township
Bills To Be Approved
July 8, 2026

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
32509	Berman Truck Group	Public Works Equipment Repair	$ 66.53
32510	Allstate Septic Systems	Temporary Restrooms	$ 130.00
32511	Allstate Septic Systems	Temporary Restrooms	$ 120.00
32512	Allstate Septic Systems	Temporary Restrooms	$ 120.00
32513	Colonial Intermediate Unit 20	Office Supplies	$ 125.98
32514	Fraser Advanced Info Systems	Copier Supplies	$ 10.00
32515	Johnstone Supply	Municipal Facilities Maintenance	$ 83.15
32516	Asteak Law Offices	Legal Services	$ 34,518.39
32517	Hanover Engineering Associates, Inc.	Engineering Services	$ 2,812.61
32518	Allstate Septic Systems	Temporary Restrooms	$ 65.00
		Total General Fund Checking Account ...	**$ 374,938.48**

PAYROLL ACCOUNT

Num	Name	Memo	Amount
	June 6, 2026		$ 52,553.37
	July 10, 2026		$ 55,991.79
		Total Payroll Account ...	**$ 108,545.16**

MASTER ESCROW ACCOUNT

Num	Name	Memo	Amount
4312	PPL Electric Utilities	Traffic Signal Electricity	$ 190.78
4313	Route 12 Wash N Gas Inc	Project Security Reduction	$ 106,090.00
4314	Carroll Engineering Corporation	Engineering Services	$ 35,783.25
4315	Signal Service, Inc.	Traffic Signal Maintenance	$ 11,297.00
4316	Signal Service, Inc.	Traffic Signal Maintenance	$ 4,686.00
		Total Master Escrow Account ...	**$ 158,047.03**

TRAFFIC IMPACT ACCOUNT

Num	Name	Memo	Amount
ACH	Lower Nazareth Township	PADOT Invoice	$ 10,652.94
ACH	Lower Nazareth Township	CEC #253432	$ 2,465.00
		Total Traffic Impact Account ...	**$ 13,117.94**

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CAPITAL RESERVE EQUIPMENT REPLACEMENT ACCOUNT

Num	Name	Memo	Amount
ACH	Fulton Bank	Lease Closeout	$ 96.00

REFUSE / RECYCLING ACCOUNT

Num	Name	Memo	Amount
2068	AllState Septic Systems	Temporary Restroom	$ 115.00
2069	AllState Septic Systems	Temporary Restroom	$ 65.00
		Total Refuse/Recycling Account ...	$ 180.00

LNT SEWER ACCOUNT

Num	Name	Memo	Amount
2038	PPL Electric Utilities	Main Meter Electricity	$ 26.63

OPEN SPACE EIT ACCOUNT

Num	Name	Memo	Amount
ACH	Peoples Security Bank	Lease Payment	$ 26,107.53

OPEN SPACE ACCOUNT

Num	Name	Memo	Amount
2030	DE Environmental Construction Services	Park Construction	$ 93,782.86